

**FUNCTIONAL ALIGNMENT BUDGET TEMPLATE
BUDGET 7/1/06 - 6/30/07**

(Please review the instructions to complete this budget)

	WIA Budgeted PY 2005 Carry- In Expenditures	WIA Budgeted PY 2006 Formula Expenditures	kapia Response - TAA/DW Budgeted PY 2006 Expenditures	wagner Peyser/Re- employment Budgeted PY 2006 Expenditures	Opportunity for Functional Alignment
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ADMINISTRATIVE COST:

General Administrative Office Salaries & Fringe Benefits (See Footnotes A and B)	\$49,735	\$104,546	\$0	\$37,714	
General Administrative Facility Costs (rent, utilities, maintenance, etc)	5,748	17,454	0		
General Administrative Office Costs (equipment, data collection, supplies, communications, payroll services, postage, etc.)	1,000	16,000	0		
Professional fees paid to outside agencies (legal, auditing, etc.)	0	0	0		
WIB Support - General Office, Grant Writing, etc.	1,000	3,000	0		
Total Administrative Costs	\$57,483	\$141,000	\$0	\$37,714	

Total Administrative Funds to be Carried Forward to PY 2007	\$0	\$0
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Total Budgeted PY 2006 Administrative Funds	\$141,000	\$0
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PROGRAM COST:

Direct Services:

Those costs, including staffing costs, that can be tied DIRECTLY to an individual customer or to helping an individual customer. These costs generally relate to Core, Intensive, Training and Business Services.

Training Costs (ITA, OJT, W/E, GED, internships, Customized Training, Employed Worker and other training)	\$84,702	\$320,540	\$75,000		
Youth Service Contracts	7,407	17,000	0		
Core Services (Contracted costs should be reflected here - Internal costs to provide these services would be reflected on staff salary and fringe benefit line in this section)	0	0	0		
Intensive Services (Contracted costs should be reflected here - Internal costs to provide these services would be reflected on staff salary and fringe benefit line in this section)	0	0	0		
Training Services (Contracted costs should be reflected here - Internal costs to provide these services would be reflected on staff salary and fringe benefit line in this section)					
Staff Salaries and Fringe Benefits of Staff providing Direct Services to customers (Resource room, business services, trainers, case managers, etc.) (See Footnote B)	72,576	313,355	30,481	645,914	
Supportive Services (Daycare, Childcare, Transportation, etc.)	12,450	19,605	0		
Total Direct Service Costs	\$177,135	\$670,500	\$105,481	\$645,914	

Total Program Direct Service Funds to be Carried Forward to PY 2007	\$69,948	\$0
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Total Budgeted PY 2006 Program Direct Services Funds	\$740,448	\$105,481
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- (A) Administrative definition for purpose of completing this budget:
1. Performing the following overall general administrative functions
 - (i) accounting, budgeting, financial and cash management functions;
 - (ii) procurement and purchasing functions;
 - (iii) property management functions;
 - (iv) personnel management functions;
 - (v) payroll functions;
 - (vi) coordinating the resolution of findings arising from audits, reviews, investigations and incident reports;
 - (vii) audit functions;
 - (viii) general legal services functions; and
 - (ix) developing systems and procedures, including information systems, required for these administrative functions;
 2. Performing oversight and monitoring responsibilities related to administrative functions;

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	WIA Budgeted PY 2005 Carry- In Expenditures	WIA Budgeted PY 2006 Formula Expenditures	rapid Response - TAA/DW Budgeted PY 2006 Expenditures	wagner Peysner/Re- employment Budgeted PY 2006 Expenditures	Opportunity for Functional Alignment
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Program Support Costs

These are program costs that cannot be tied DIRECTLY to an individual customer or to helping an individual customer.

Staff Salaries and Fringe Benefits of staff not providing direct participant services (this would include supervisory and support staff) (See Footnote B)	\$73,592	\$269,566	\$14,344	\$52,572	
General Program Facility Costs (rent, utilities, maintenance, etc)	10,730	94,074	5,175	105257	
General Program Office Costs (equipment, data collection, supplies, communications, etc.)	0	36,000	0	55695	
Testing and Screening Tools	1,750	4,000	0		
Customer-related software	0	2,000	0		
Job Fairs / Mass Recruiting	2,500	5,000	0		
Rapid Response to Mass Layoffs	0	4,000	0		
WIB Support-R&D, studies, system integration	0	2,000	0		
Program Monitoring & Compliance (Identify wages and fringe benefits of persons who perform full-time in this capacity or estimate the wages and fringe benefits of staff who perform these functions on a part-time basis)	3,000	10,000	0		
Capacity Building & Training Costs (include travel costs related to regulatory training)	3,300	4,000	0		
Total Program Support Costs	\$94,872	\$430,640	\$19,519	\$213,524	
Total Program Support Funds to be Carried Forward to PY 2007		\$97,912	\$0		
Total Budgeted PY 2006 Program Support Funds		\$528,552	\$19,519		

Total Program Costs (Direct Services+Program Support)	\$272,007	\$1,101,140	\$125,000	\$859,438
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Total Program Funds (Direct Services+Program Support) to be Carried Forward to PY 2007		\$167,860	\$0
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Total Budgeted PY 2006 Program Funds		\$1,269,000	\$125,000
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Total Costs (Admin + Program) (This figure should reflect the entity's budget for 7/1/06 - 6/30/07)	\$329,490	\$1,242,140	\$125,000	\$897,152
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Total Budgeted PY 2006 Funds (Admin + Program) (This figure should reflect the entity's allocation for 7/1/06 - 6/30/07) (See Footnote C)		\$1,410,000	\$125,000
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NOTE: For the WIA program, One -stop operator costs and costs of subrecipient counties in a multi-county LWIA must be broken out into the appropriate line items and should not be just reflected as "contracted costs".

NOTE: For all office space identified in the budget, please identify the expiration date of the lease and identify the square footage represented by the budgeted costs to use as an additional tool while looking at functional alignment.

(B) For the Wagner Peysner program, these lines do not include fringe benefits.

(C) This figure includes the amount of funds to be carried forward to PY 2007.