

WORKFORCE INVESTMENT BOARD
MINUTES OF APRIL 26, 2000 MEETING

A regular meeting of the Workforce Investment Board was called to order by Chairman Lynn Blevins at 6:14 PM, Wednesday, April 26, 2000 at the Best Western University Inn, Canton, New York.

Members Present: Jack Backus, Genevieve Baxter, Lynn Blevins, John Bogosian, Don Brining, Sue Caswell, Richard Daddario, Greg Davis, John Deal, Donald Hooper, John Lancaster, Cynthia Lottie, Ron McDougall, James McFaddin, Joanne Novak, Walt Paul, Peter Phelan, Walter Todd, Tim Weaver

Members Absent: Doug Beachard, Joseph Kennedy, Robert LaClair, Jr.

Others Present: Ed Short, Raymond Fountain, John Manson, David Williams and Gretchen Wood of the Office of Economic Development; Anthony LaGatta, Department of Labor.

MINUTES

Moved by Ms. Baxter and seconded by Mr. Brining, the minutes of the March 22, 2000 meeting were accepted. Approved unanimously.

CHAIRMAN'S COMMENTS

Chairman Blevins advised that the State Board at its March 27, 2000 meeting approved the St. Lawrence County WIB's Certification. Chairman Blevins brought the tentative committee assignment handout to the Board's attention and noted that comments about the assignments should be directed to him. Chairman Blevins indicated that the committees will first meet on the June 28 scheduled WIB meeting date.

Chairman Blevins advised Ms. Novak that the discussion of legal counsel for the WIB originally scheduled to be discussed under Old Business at this meeting will be on the first Executive Committee's agenda. Ms. Novak indicated that she will be sending a memorandum to the committee regarding the issue.

FINANCIAL AND PARTICIPANT REPORT

Mr. Fountain indicated that a waiver to carry forward funds from the EDWAA program to allocate into the WA-DISC Program will be required since WA-DISC is over committed due to the Appleton layoffs. In the Title IIB Program there is still \$21,000 to be used for the Summer Youth Program hiring. Mr. Fountain noted that the SDA will receive an additional \$31,000 in funds will be coming for meeting our performance standards. Ms Caswell moved, seconded by Mr. Backus. The motion to approve the Financial and Participant Report for month ending March 31, 2000 was approved unanimously.

OLD BUSINESS

Resolution Authorizing Commitment of One-Stop Career Center to New County Office Building

Chairman Blevins informed the Board that Mr. Brining brought in a tentative sketch of the County's rendition of a floor plan if the County were to decide to build a new office building. Mr. Brining made a brief presentation to the Board on the plan and discussed issues such as space and security. Mr. Brining stressed that for the County to even consider constructing a 60,000 square foot building in Canton, the WIB would have to commit to moving the One-Stop to the new building. The Board of Legislators will consider this issue at their June meeting at the earliest.

A lengthy discussion then ensued about different concerns of the Board members such as growth potential, storage, security and parking accessibility. It was also noted that the One-Stop is not included in the Potsdam owing to size limitations. Mr. Brining again stressed the fact that the decision to relocate the One-Stop is very critical in the decision making process on sizing the building project in Canton. Concerns were expressed by Mr. Paul concerning costs, location and transportation problems that might develop from moving the current One-Stop operation. Mr. Deal expressed concern about the relocation affecting resources allocated to satellite offices. Mr. Backus stated his support for the relocation by noting that successful businesses need good locations to attract customers and that the office building proposed by the County would provide more traffic and be more convenient for One-Stop customers than the current location. Ms. Baxter noted that if there is no commitment by the WIB, then either the Potsdam project will take place or a smaller new building will be considered. Chairman Blevins stressed to the Board that this resolution does not reflect a 100% commitment by the WIB to move the One-Stop to a new County office building if one should be constructed. He urged the Board to read the "Resolved" clauses of the resolution, pointing out the different stipulations that must be met before any relocating would be done. The discussion then turned to the wording of the title and the last whereas clause of the resolution and the Board agreed to remove the phrase "to a New County Office Building" in both sections. Chairman Blevins made a motion to amend the resolution, seconded by Mr. McFadden. The motion passed unanimously with Mr. Daddario's "Nay" vote. A motion was then made by Mr. McDougall to approve the resolution as amended, seconded by Mr. Davis. The motion passed unanimously with Mr. Daddario's abstention which was later changed to an Aye.

NEW BUSINESS

Resolution Modifying Program Budget for St. Lawrence County Office of Economic Development Employment and Training Unit—Summer Youth Component

Mr. Russell advised the Board that the State Assembly and Senate are both in agreement about using TANF funding, but it is subject to the State passing a budget. Mr. McFadden moved, seconded by Mr. Phelan. The motion passed unanimously.

Resolution Approving Rate Increase for Customer Travel Reimbursement **Policy #1**

Mr. Russell indicated that this resolution would increase the current mileage rate paid to customers from \$ 0.11 to \$ 0.17 a mile. This would keep the Office in tandem with the Department of Social Services who also approved the rate increase, but noted that the \$ 0.17 rate

is still below the Internal Revenue Service's standards. Mr. McFadden moved, seconded by Ms. Baxter. The motion passed unanimously.

COMMITTEE REPORTS

There were no committee reports.

STAFF REPORTS

Time did not permit a discussion of the Schedule of Services to Newton Falls dislocated workers updated April 5, 2000.

Mr. Manson briefly stated that a marketing report has been submitted to him by the Clarkson interns who have been working on a marketing plan for the One-Stop. Mr. Manson stated that he will discuss the proposal with the Marketing Committee and will have recommendations for the Board's consideration at the next meeting.

Mr. Fountain reported on the status of the web page for the One-Stop. There are currently three sites in progress, but all can be linked to one site.

MEMBERSHIP COMMENTS

Mr. Paul informed the Board that a Youth Council meeting was held earlier that afternoon and advised Ms. Caswell that the Council unanimously approved her appointment. Ms. Caswell is replacing Mr. David Fenton who had to resign from the Council due to a change of employment. Mr. Paul indicated that a discussion was held regarding performance requirements and credentials. The recommendation of the Council is to put forward \$ 700,000 for the Summer Youth Program and Mr. Connor has been authorized to develop an MOU between the Council and the WIB Board. An RFP for providing services for the year round program is also being worked on. Mr. Fountain noted that individuals on the Youth Council may also submit RFP's. Mr. Paul stated that the Council is looking for outside individuals to review the proposals to create a distance. Mr. Russell asked when the year-round youth program would be fully functional. Mr. Paul stated that he believed not until this Fall.

EXECUTIVE SESSION

None.

ADJOURNMENT

Chairman Blevins thanked Board members for attending the meeting. On motion of Mr. Daddario, the meeting adjourned at 8:00 PM. Motion passed unanimously.

Respectfully submitted,

Joanne M. Novak, Esq.